



Publications Officer
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Student Editor (2026) Vacancies

Job Title	Editor in Chief Print Team
Number of Positions	1 of 6 editors
Applications Open	06 October 2025
Applications Close	26 October 2025
Location	Approximately 6 hours on campus, 4 hours flexible location per week
Eligibility	Are a current Western Sydney University student
Skills & Training	<p>Software training will be provided; however, programs used in this role include:</p> <ul style="list-style-type: none">• Issuu• ADOBE InDesign & InCopy• Microsoft Teams• Microsoft Word• Microsoft 365 (including Outlook) <p>Editors are required to complete all assigned training.</p>

This student leadership role is an opportunity to build your reputation and portfolio as a journalist, writer, or designer.

The graduate employability skills and knowledge you will develop as a student editor can give you a competitive advantage when progressing your career.

Responsibilities

- Leading the two print team editors and supporting editor's responsibilities.
- Organising, scheduling, flat planning, and coordinating 4 print editions (broadsheets) per year.
- Building and maintaining relationships with reporters and contributors for print edition content creation.
- Editing a minimum of 5 stories per standard print edition (broadsheet).
- Surveying feedback on each print edition and recording responses, both qualitative and quantitative, to implement in future editions.
- Ensuring digital editions meet accessibility requirements.
- Meet monthly with the Student News and Publications Committee (SNAP), be available to take minutes on a rotating roster with the committee.

HEAD TO OUR
RECRUITMENT
PAGE HERE

